

**ST. MARYS COUNTY  
BOARD OF COUNTY COMMISSIONERS MEETING  
GOVERNMENTAL CENTER  
Tuesday, January 8, 2008**

**Present:** Commissioner President Francis Jack Russell  
Commissioner Kenneth R. Dement (absent)  
Commissioner Lawrence D. Jarboe  
Commissioner Thomas A. Mattingly, Sr.  
Commissioner Daniel H. Raley  
John Savich, County Administrator  
Betty Jean Pasko, Sr. Administrative Coordinator (Recorder)

**CALL TO ORDER**

Commissioner President Russell called the meeting to order at 9:00 AM.

**APPROVAL OF CHECK REGISTER**

**Commissioner Mattingly moved, seconded by Commissioner Jarboe, to authorize the Commissioner President to sign the Check Register, as submitted. Motion carried 4-0.**

**APPROVAL OF MINUTES**

**Commissioner Jarboe moved, seconded by Commissioner Raley, to adopt the minutes of the Commissioners meeting of December 18, 2007, as amended. Motion carried 4-0.**

**COUNTY ADMINISTRATOR**

1. Draft Agendas for January 15 and 22, 2008
2. **Office of the Sheriff** (*Erin Shoemaker, Fiscal Manager; Commander Burriss*)

**Commissioner Mattingly moved, seconded by Commissioner Jarboe, to approve the grant award documents and authorize Commissioner President Russell to sign the Budget Amendment in the amount of \$8,000, decreasing the FY08 budget for the BYRN Project SAVE the Victims Grant (#MD0829) in**

accordance with the actual agreement/award. Motion carried 4-0.

3. Dept. of Finance (*Elaine Kramer, CFO*)

Commissioner Jarboe moved, seconded by Commissioner Raley, to approve and authorize the Commissioner President to sign the Budget Amendment in the amount of \$9,000 from the Reserve for Emergency Appropriations, to increase the amount available to complete the OPEB related tasks for the Library and to set up the necessary OPEB trusts for the Library and the County as well as the OPEB investment trust. Motion carried 4-0.

4. Dept. of Public Works & Transportation (*George Erichsen, Director and Airport Manager*)

Commissioner Raley moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner President Russell to sign the Memorandum of Understanding with the Patuxent River Naval Air Station, dated October 29, 2007, and authorize the County Administrator and Airport Manager to implement this agreement on behalf of the St. Marys County Regional Airport, authorizing aircraft to operate within the air installations restricted airspace in accordance with the terms of the MOU. Motion carried 4-0.

Commissioner Mattingly moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner President Russell to sign the three Budget Amendments reducing the completed or closed capital projects; i.e., HW0102 Streetscape Improvements in the amount of \$70, PF0310 Building Maintenance & Repairs in the amount of \$3,168, and HW0505 Chaptico/Mechanicsville Road Rehabilitation in the amount of \$110,598, and returning the funds to the FY2008 CIP Reserve. Motion carried 4-0.

Commissioner Mattingly moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner President Russell to sign the Budget Amendment increasing the Garvey Center Interior Revitalization project budget by \$8,545. Motion carried 4-0.

5. Dept. of Recreation, Parks, and Community Service (*Phil Rollins, Director*)

Commissioner Jarboe moved, seconded by Commissioner Raley, to approve and authorize Commissioner President Russell to sign the Budget Amendment, in the amount of \$184,938 that will close out a portion of the Park Land and Facility Acquisition project (RP0604) to align the Countys budget with the approved State Program Open Space funding for the project. Motion carried 4-0.

**Commissioner Raley moved, seconded by Commissioner Jarboe, to approve the Waterway Improvement Grant award and authorize Commissioner President Russell to sign the Budget Amendment in the amount of \$10,000 to establish the Elms Beach Floating Pier project (MD0828) budget in accordance with the approved grant funding for the project. Motion carried 4-0.**

**6. Dept. of Public Safety** (*Dave Zylak, Director*)

**Commissioner Raley moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to sign the First Amendment to the Dameron Tower License with Crown Atlantic Company, LLC, to provide for the installation of a swing arm antenna for the re-banding project. Motion carried 4-0.**

7. **Dept. of Aging** (*Lori Jennings-Harris, Director; Peggy Maio, Fiscal Supervisor*)

**Commissioner Raley moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to sign the Notification of Grant Awards for the administration of the Older Americans Act (Title IIIs) and the related Budget Amendment, reflecting a total increase of \$5,381 in project revenues and expenses. Motion carried 4-0.**

8. **County Administration** (*John Savich, County Administrator*)

**Commissioner Jarboe moved, seconded by Commissioner Mattingly, to sign and authorize the issuance of letters to the Board of Education and to the Sheriff regarding FY2009 funding targets formally communicating these targets so that these targets and the revised budget requirements can be formally communicated. Motion carried 4-0.**

9. **Office of the County Attorney** (*Christy Chesser, County Attorney*)

**Commissioner Raley moved, seconded by Commissioner Jarboe, to amend the authorization previously adopted on December 18, 2007, to accept the recommendation of the St. Marys County Metropolitan Commission to approve and create two new Metropolitan Commission staff positions in accordance with Section 113-1(C) of the St. Marys County Code, said positions being a Construction Laborer and an Engineering Administrative Clerk, by changing the position title of Engineering Administrative Clerk to Operations Administrative Assistant . Motion carried 4-0.**

## **COMMISSIONERS TIME**

The Commissioners highlighted events attended over the past week and personal interest items.

## **JOINT WORK SESSION WITH THE ST. MARYS COUNTY BOARD OF EDUCATION** (held at the Southern Maryland Higher Education Center in California, MD)

Board of Education members and St. Marys County Public Schools (SMCPS) staff present:

Mr. William M. Mattingly, Chairman, Board of Education  
Ms. Cathy Allen, Vice Chair  
Mr. Gary K. Kessler, Member

Dr. Salvatore L. Raspa, Member  
Mrs. Mary M. Washington, Member  
Dr. Michael J. Martirano, Secretary/Treasurer and Superintendent,  
SMCPS  
Daniel Carney, Chief Financial Officer  
Bradley J. Clements, Chief Operating Officer  
Kathleen Lyon, Executive Director, of Student Services  
Jeffrey Maher, Director, Professional & Organizational Development  
Scott Smith, Director, Secondary Instruction  
Bob Taylor, Principal, Dr. James A. Forrest Career & Tech Center  
Zina McGowan-Thomas, Public Information Officer

St. Marys County staff present:

John Savich, County Administrator  
Denis Canavan, Director, Dept. of Land Use and Growth Management  
George Erichsen, Director, Dept. of Public Works and Transportation  
Karen Everett, Public Information Officer  
Sabrina Hecht, Chief of Staff  
Elaine Kramer, Chief Financial Officer  
Phil Rollins, Director, Recreation, Parks & Community Services

Members of the community and press were also present.

Commissioner President Russell opened the work session and called on Mr. Mattingly to provide additional welcoming remarks. Topics of discussion included: opportunities for collaboration as presented by Mr. Erichsen, results of the What Counts II community forum on education and the Tech Connect program by Dr. Martirano and staff; and impacts of the state budget changes presented by Ms. Kramer.

Mr. Savich provided for discussion copies of a letter to the Chairman of the Board of Education signed by the Board of County Commissioners earlier in the day that provides the BOE with a target for County funding to facilitate their planning and development of an FY2009 budget request.

As a result of Mr. Erichsens presentation, it was agreed that County and Board of Education staff will work together on a prioritized list of potential collaborative activities that will save resources and/or deliver better services and report back to both boards with recommendations.

## **ADJOURNMENT**

The meeting adjourned at 3:55 pm.

Minutes Approved by the Board of County Commissioners on \_\_\_\_\_

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Betty Jean Pasko, Sr. Admin. Coordinator